

## **Approved Minutes of Nottingham Kayak Club Committee Meeting held on Thursday 3<sup>rd</sup> February 2022 at 7-30 p.m.**

The agenda for the meeting is given below

1. Welcome
2. Apologies of Absence
3. Minutes of Previous Meeting
4. Matters Arising from the Minutes
  - 4.1. Electricity Tariffs
  - 4.2. Coaching Meeting Feedback
  - 4.3. Food Hygiene Course
  - 4.4. Boat Inventory, numbering etc
  - 4.5. Safety Officer update
5. Chairman's report
  - 5.1. Club Constitution
  - 5.2. Club Rules and Codes of Conduct
  - 5.3. Report on exterior works carried out so far
  - 5.4. Possible Grant Aid
6. Secretary's report
  - 6.1. British Canoeing Club Membership
  - 6.2. Correspondence in/out
7. Treasurer's report
  - 7.1. Current State of the Account
8. Reps report
9. Appointment of Club Officers
  - 9.1. Safeguarding Officer
10. Trent K2 Race
11. Racing Questionnaire and proposed sprint event on the Trent
12. Charity Event 2022
13. General Business
  - 13.1. Club Key Applications
14. Any Other Business
  - 14.1. Equipment Booking System
15. Date and Time of Next Meeting:

**Those present were** John Handyside (Chairman), Norman Mason (Secretary), Cathy Howell (Treasurer), Matthew Enoch, Nicholas Boreham, Richard Pickering, Charlie Smith and David Phillips.

**Apologies for absence** were received from Mags Dilai and Adam Evans

## **Minutes of previous meeting**

These had been circulated by email to all committee members prior to the meeting and were accepted as a true record of the meeting. A paper copy of these minutes have now been placed on the club notice board.

## **Matters arising from the minutes of the previous meeting.**

- (1) The electricity meter readings are frequently taken. The percentage of off peak electricity use is less the 35% of the total.
- (2) A meeting was held to discuss coaching of beginners and courses for this year had been held on Monday 31<sup>st</sup> January 2022 and there are now separate draft minutes of this meeting.
- (3) Twelve members are taking the on-line level 2 "Food Hygiene Course" and five of these have already successfully completed the course. John Handyside will prompt the others to complete it.
- (4) The Boat Inventory + boat numbering has been started and will be continued at 11-00 am on Saturday 12<sup>th</sup> February 2022.
- (5) David Phillips was welcomed onto the committee as he has taken on the task of being the "on the water safety officer". John Evens is the "premises safety officer".

## **Chairman's report**

- (1) A proposed new "club constitution" had been circulated to committee members prior to the meeting. Various changes to this had been suggested. David Phillips queried about whether two signatures for all payments should be required. Some said that in the days of internet banking, this would be difficult to operate. John Handyside will make enquiries with British Canoeing regarding this. John Handyside and Norman Mason will implement the suggested changes into the proposed constitution so that it could be hopefully be approved by the committee at the next meeting and then to have a general meeting of the club to approve the proposed new constitution BEFORE the next annual general meeting.
- (2) The Club Rules can be rewritten when the new constitution is in place. Also the new Codes of Conduct can likewise be produced once the new constitution is in place.

(3) The outside pathway on the North side of the premises has been made good and consists of pea gravel in plastic supports. The area at the rear of the premises has been similarly made good. The drainage from the showers, toilets and kitchen have been brought up to standard. The guttering on this side of the club has been brought up to standard. The guttering on the adjacent university boathouse was found to be in a bad state of repair and was leaking on to the new path. Remaining work to be done will include fixing the racks at the rear of the premises to the clubhouse building and to install a new gate.

The right hand side of the club needs re-roofing and the rainwater drains brought up to standard.

A vote was taken about whether a new fence should be erected around the front of the property. This was voted for after lengthy discussions of the merits and disadvantages.

(4) It was thought that grant aid may be available for improving the security of the wavehopper boats. This would entail a new fence around the front of the premises.

### **Secretary's Report**

(1) The club has reaffiliated itself to British Canoeing and purchased 40 boat licences.

(2) "Build-Base" ( national builders merchant) have enquired about the club assisting them with a charity event. John Handyside has replied to them.

(3) Andrew Doughty had asked if the club could have a Sauna in the loft space. Norman Mason explained to him that here is insufficient space for one.

(4) Andrew Doughty reported that the boathouse doors were warped. The committee is aware of this.

(5) All other correspondence has been dealt with.

(6) The club web site has been updated with the new membership fees which came into operation on 1<sup>st</sup> January 2022.

### **Treasurer's report**

Cathy Howell produced details of the club's income and expenditure for December 2021 and January 2022. These were circulated to committee members.

The biggest items of expenditure have been the purchase of new “Trimmer K1’s”, purchase of materials for the side and rear paths, digger hire and specialist labour for this project (though club members provided the “non-specialist labour”), a new front door for the clubroom, and the fee to reaffiliate to British Canoeing.

### **Trent K2 Race.**

John Handyside reported on facilities at Twyford (South of Derby) as a possible starting point for a long course for a revamped Trent K2 race. John was in contact with a representative of “Trent Adventure” who operate from the site. This would be longer than the usual Trent K2 race. He proposed that there could in addition also be a shorter course which would start on the river near Cranfleet Lock for less experienced paddlers.

### **Racing Questionnaire**

It was thought that there would be little interest in having a sprint regatta on the Trent in Nottingham with having regattas at Holme Pierrepont National Watersports Centre already at least four times each year.

We can still run our usual 10 km races.

### **Key Applications.**

An application from Duncan Jack has been received and this was approved.

New student members may apply for a key when they have been a member for six months. For Kerrie Christie, Katie Pocklington, Jessica Urqhart, Flossie Ball and Daniel Jones who joined in September 2021, they will be eligible to apply for a key in March 2022 and are approved to have one then.

### **Charity Event 2022**

John Handyside proposed that there should be a “splash and dash” event which would be a mixture of canoeing and running. The profit would go to the club’s charity for 2022 which is the Nottinghamshire Downs Syndrome Support Group.

### **Equipment Booking System**

On on-line booking system for equipment is being developed. It will be able to come operational once the equipment has been labelled.

### **Date of Next Meeting**

Thursday 31<sup>st</sup> March 2022 at 7-30 pm at NKC clubhouse.