

## Approved Minutes of Nottingham Kayak Club Committee Meeting held on Thursday 12<sup>th</sup> May 2022

### Agenda

1. Welcome
2. Apologies of Absence
3. Minutes of Previous Meeting
4. Matters Arising from the Minutes
  - 4.1. Constitution
  - 4.2. Boat Inventory, numbering, Booking System etc
  - 4.3. Hasler Race
  - 4.4. Trent K2 Race (w/e 29/30 October)
  - 4.5. Charity Event (Sunday 24th July)
  - 4.6. Club Rules and Codes of Conduct
  - 4.7. Report on works carried out so far since last meeting
  - 4.8. Card Reader
  - 4.9. Waste Disposal
5. Chairman's Report
  - 5.1. Ukraine Fundraising Event
  - 5.2. BC Sprint Performance Academy [https://www.britishcanoeing.org.uk/news/2022/british-canoeing-launch-sprint-performance-academy?fbclid=IwAR3EhT45bBP\\_qogHzAtiNvvVIat29kVSJ8E3AV5AHyvSEfHgY7TudRtJ18Y](https://www.britishcanoeing.org.uk/news/2022/british-canoeing-launch-sprint-performance-academy?fbclid=IwAR3EhT45bBP_qogHzAtiNvvVIat29kVSJ8E3AV5AHyvSEfHgY7TudRtJ18Y)
6. Secretary's Report
  - 6.1. Correspondence in/out
7. Treasurer's report
  - 7.1. Current State of the Account
8. Grants Sub-Committee
9. Building Project.....proposal
10. Reps report
  - 10.1. Safeguarding Officer
  - 10.2. Sprint
  - 10.3. Marathon
  - 10.4. WWR
11. General Business
  - 11.1. Club Key Applications
  - 11.2. Next set of works to be carried out
  - 11.3. Rocket K4 Day 14th May
  - 11.4. Queen's Platinum Jubilee 3rd/4th June
  - 11.5. Big Paddle Clean Up June 4th to 12th <https://clearaccessclearwaters.org.uk/bigpaddlecleanup/>

- 11.6. Rushcliffe Borough Council School Holiday Events
- 11.7. BBQ Purchase
- 12. Any Other Business
- 13. Date and Time of Next Meeting:

**Those present** were John Handyside (chair), Norman Mason (secretary), Cathy Howell (treasurer), Richard Pickering, Matthew Enoch, Mags Dilai, Nicholas Boreham, Charlie Smith and David Phillips.

**Apologies for absence** were received from Adam Evans.

**The minutes of the previous meeting** had been circulated by email to the committee prior to the meeting. After minor amendments prior to the meeting they were accepted.

**Matters arising from the minutes of the previous meeting (not included in other items).**

In the draft version of the proposed new constitution, section 4(l) was to be removed. The new proposed draft constitution is to be presented to the membership by uploading it to the club web site and onto social media giving the membership until Monday 27<sup>th</sup> June to comment upon it. A committee meeting would then be held on Tuesday 28<sup>th</sup> June to discuss any proposed amendments.

An extra-ordinary general meeting would be held on Thursday 7<sup>th</sup> July for the club membership to discuss any of the amendments and to vote on whether to accept the new constitution.

All but one person have now completed the food safety and hygiene course that the club has paid for. A folder of certificates of those members who have successfully completed the course will be kept in the clubhouse.

Progress is being made with the boat inventory and the new system for booking club boats is being used.

No progress has been made finding an organiser for a Trent K2 race to be held on the weekend of 29<sup>th</sup>/30<sup>th</sup> October.

The club's charity event on Sunday 24<sup>th</sup> July will entail running and paddling.

The club's documents on "Codes of Conduct" will be produced after the new constitution has been approved.

More work has been carried out on the racking at the rear of the premises.

A Belfast sink to wash the cleaner brushes in has been purchased and is waiting to be installed.

The flooring in the lobby area outside the changing rooms and near the front door has been completed.

It was accepted that the club should purchase two card readers so that payment could easily be made to the club account at events run by the club. They would have the facility to send receipts by email.

John Evens has sourced a company that would deal with the club's rubbish. It would provide collections every fortnight and provide a bin (which the company would own) for £240-00 per annum. This was accepted.

**Chairs Report**

The Ukrainian fund raising paddle around the Beeston Loop has so far raised £1510.00 to go to the "Disasters Emergency Fund". The event has given the club links with the BBC.

"A submission of interest" in finding details about the "British Canoeing Sprint Academy" has been submitted by John Handyside. This was only exploratory and little enthusiasm was shown for proceeding with it further from the committee.

### **Secretaries Report**

There is to be a paddle clean up week from 4<sup>th</sup> to 12<sup>th</sup> June. Kit for this has been requested and will be arriving soon.

The Canal and River Trust have invited canoeists to help with a clean up of the Beeston Canal.

All routine enquiries have been dealt with.

Arrangements are well in hand for the clubs Hasler Marathon race on 22<sup>nd</sup> May and the Marathon K2/C2 assessment race on 11<sup>th</sup> June.

### **Treasurer's Report**

Balance sheets for the last two months were circulated. No major issues to discuss.

### **Grants Sub Committee**

Nothing done since last meeting.

### **Reps Report**

Nicholas Boreham is stepping down from his role as marathon racing representative but taking on the role of wild water racing representative. Nick was thanked for his contribution.

David Hadley is going to take on the role of marathon racing representative.

Mags Dilai is dealing with the entries for the June Sprint Racing Regatta at Holme Pierrepont National Watersports Centre (HPP NWSC).

A safety issue regarding rowing boats had been brought to the chairs attention and is being dealt with.

Sally Fox is taking over from Caroline Jones as the club's safeguarding officer.

### **Building Project Development.**

John Handyside suggested that the building could be extended at the front up to the line of the fence in the neighbouring property. A two-storey extension was suggested with extra changing rooms, toilets, showers and club room on the upper floor and an extension of the boathouse underneath that would be long enough to house K4's.

A pre-planning application would be free. He said that Nottingham Trent University would be able to give a second-year student a design project to design the extension.

He thought that the project would cost between £1 200 000 and £1 500 000.

The club would need to justify why the increase in space is necessary.

The committee approved the continuation into further research on the project.

### **Key Applications**

An application for a club key has been received from Owen Trainer. This was approved. He may be given a key when he has paid for it.

Caroline Jones is continuing to issue keys.

### **Near Future Building Works**

A quotation has been given to the club for finishing off much of the work in the women's changing rooms and lobby area outside.

The roof of the racks at the rear of the club is to be finished still. Timber and hardware has been purchased for this.

The Belfast sink is to be installed in the men's changing room.

### **K4 Training day for juniors**

This is to be on Saturday 14<sup>th</sup> May at NKC. Nigel Jones has offered to tow a trailer of K4 boats from HPP NWSC to NKC for the event.

Post meeting note. Uptake for the event was low from outside of the club but the day went well.

### **Queens Platinum Jubilee Celebrations.**

This coincides with the June regatta at HPP NWSC.

Jane Millar wants to organise an "alternative boats day" .

John Handyside wants to organise a barbeque at NKC on the Friday evening after the first days racing at the regatta.

### **Club Trailers**

A mobile trailer servicing company is booked to service both of the club's trailers on Monday 16<sup>th</sup> May.

Post meeting note. This has now been done. It was noted that the jockey wheel shaft on the large trailer is bent and that the tyres on the smaller trailer need replacing as they are out of date.

A new spare wheel is needed for the large trailer. A lighting board with LED lights is to be purchased.

### **Rushcliffe Borough Council School Holiday Events**

It was noted that these are for children up to six years old and so it was thought that it was not appropriate for canoeing sessions run by the club.

### **Purchase of a club barbeque**

It was agreed that a maximum of £500.00 could be spent on the purchase of a gas BBQ for club events. It would have a cover.

### **Buoyancy Aids.**

Club buoyancy aids have been inspected. Two of them have been destroyed as they were regarded as unsatisfactory. It was thought that up to 30 will need to be replaced in the near future as the fabric on them is showing signs of wear from abrasion and the effects of UV light.

The buoyancy aids will be numbered and a log kept of them.

**Date of next meeting**

Tuesday 28<sup>th</sup> June at 7-30 pm with the sole item of considering the proposed new constitution.